

OFFICE OF THE BOARD OF COUNCILLORS

MAL MUNICIPALITY

Chairman: Phone: 03562-255731

Enquiry Section: Phone: 9475210685 J.Dubey(Asstt.Engineer,M.E.Dte.)

Memo no. –MM/PHE/1442/2017-2018

Date. – 09/03/2018

NOTICE INVITING e-QUOTATION NO: -1 of 2017-2018(WATER SUPPLY SCHEME)

(Through Pre-qualification) (Submission of Quotation through online)

1. On behalf of the board of councilors, The Chairman, Mal Municipality, invites e-Quotations (electronic tender process), to obtain a rate from manufacturer of DI pipes for supplying of DI pipematerials for one year period, for Mal Municipality as stated below from the DI Pipe manufacturers. Materials are to be supplied within Mal town under the State of West Bengal and when required during one year contract period. Rates quoted should be inclusive of all taxes and delivery charges together with loading / unloading, handling & stacking charges at site. Supply of materials would be for Water Supply Scheme of Mal Municipality. Time to time supply order will be issued by “The Chairman, Mal Municipality” as per their requirement.

Details of quotation with necessary requirement towards submission/ download of Quotation Papers will be available from website: <http://etender.wb.nic.in> or <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

2. Applicants willing to take part in the process of e-Quotating will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://wbtenders.gov.in> using the option —Click here to Enroll. Possession of a Valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the Quotation submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://wbtenders.gov.in>
3. Intending Quotationer/ Suppliers can search and download **NI e-Q** and other Quotation documents electronically by logging on to the website <https://wbtenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of Quotation documents electronically.
4. For participating in the Quotation, the Quotationer shall have to pay the **Earnest Money Earnest Money Deposit @2.00 % of the Quoted Bid amount beyond. 4,00,000.00 (if any) shall have to be deposited after acceptance of Bid Proposal (L1).**

(Follow the procedure as mentioned in Memo No. 3975- F(Y) Dt. 28/07/2016 of Finance

Department which is furnished below).

- A. A Bidder desirous of taking part in e-tender/quotation invited by The Chairman, Mal Municipality, will login to the e Procurement portal of the Government of West Bengal from the website: <http://etender.wb.nic.in> directly with the help of their Digital Signature Certificate. He will select the tender to bid and initiate payment of pre- defined EMD/Tender fees for that tender by selecting from either of the following payment modes:
 - (i) Net Banking (any of the listed bank in the ICICI Bank payment Gateway) in case of payment through ICICI Bank Payment Gateway
 - (ii) RTGS/NEFT is case of offline payment through bank account in any bank.

Payment Procedure:

- (a) Payment by Net Banking (any listed bank) through ICICI Bank Payment gateway :
- (i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
 - (ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
 - (iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
 - (iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government Office/PSU/Autonomous Body/Local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
 - (v) If the transaction is failure, the bidder will again try for payment by going back to the first step.
- (b) Payment through RTGS/NEFT

- (i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- (ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- (iii) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- (iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- (v) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- (vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

Refund / settlement process of EMD [as per order no- 3975-F(Y) Dated-28/07/2016 of Finance Dept , Govt of W.B.]

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-procurement portal of the State Government, the tender inviting authority will declare the portal of bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working

Days where T will mean the date on which information on rejection of bids is uploaded to the e-procurement portal by the tender inviting authority.

- iii. Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.
- v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal-
 - a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.
 - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRI, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 Bank working Days where T will mean the date on which the Award of Contract (AOC) is issued.

- vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.
- vii. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRI, etc tenders.

All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees (if any) were initiated

5. **Eligibility criteria for participation in Quotation:-**

- i) For bulk purchase of DI pipes Bonafide manufacturers are only eligible. The manufacturer will submit previous experience certificate of supply of DI pipes to Government/PSU/reputable Private Sector bodies, but such experience is not mandatory.
- ii) Manufacturers should have Valid PAN no., Provisional GST registration Certificate/GST registration certificate, Professional Tax Receipts. They should have valid Certificate from Pollution Control Board.
- iii) Certificate to ensure that the installed pipe manufacturing capacity of the factory is sufficient to cater to the Quotation requirement.
- iv) Valid BIS certification of the manufacturer for each and individual diameter of pipe Quotated.
- v) External coating of the pipes will be bituminous/epoxy over zinc coating and inside cement mortar lining as per IS: 8329:2000.

vi) Certificate from reputable Government Institution/ Universities is essential for eligibility to participate to ensure desired hydraulic smoothness of Cement Mortar Lining in the DI pipe, the minimum Hazen-William's "C" value of 140 corroborating the guideline of CPHEO Manual Water Supply and Treatment.

vii) Providing rubber gasket conforming to IS 5382:1985 for each of the joints admissible in the ordered quantity +5% extra to be included in the quoted rate.

viii) Third Party Inspection (TPI) through RITES/MECON/EIL/PDIL of the pipes is mandatory before delivery of the pipes. TPI report should cover (i) all the parameters as per IS: 8329:2000, (ii) test to ensure rubber gasket quality as per IS code 5382:1985. The inspection charge etc is to be included in the quoted rate.

ix) The sampling size will be guided as per relevant IS code.

x) A declaration in the form of Affidavit in a non-judicial stamp paper of Rs. 100/- duly affirmed before a Notary Public/1st Class Magistrate should be submitted which must include the following declaration

a) That all the documents submitted by me/our/M/S are authentic.

b) That I/We/M/S has not been /Debarred/Delisted/Blacklisted / Disallowed by any Govt. Deptt. / Gov. Undertaking/ Statutory Body/ Municipality/ Municipal Corporation and of the like Govt. Bodies in D.I. Pipe supply tender in India as on date of submission of Tender.

If any such case is declared in the Affidavit or otherwise discovered, the applicant's tender shall be cancelled summarily without assigning any reason whatsoever.

c) Complete history of all litigations regarding Debarment/ De-listing/ Blacklisting/ Disallowance by any Govt. Dep't. / Gov. Undertaking/ Statutory Body/ Municipality/ Municipal Corporation and of the like Govt. Bodies in D.I. Pipe supply tender in India during last three years from the date of submission of tender

Depending on the disclosures, the Tender Inviting Authority shall exercise its sole discretion to accept or not to accept the Technical Bid and qualify the tenderer for opening its Financial Bid. The tenderer will however be given a suitable opportunity to offer its explanation before any such action is taken.

xi) Uploading of scanned copies of Pan Card, Income Tax Return receipts, Professional Tax receipts, Provisional GST registration Certificate/GST registration certificate & scanned copy of Affidavit in the Technical Proposal as Non Statutory Documents.

xii) All Suppliers/ Quotationer should have to upload only their self-attested copies of the requisite documents in the website for submitting their Quotation.

TABLE - 1

6. DATE, SCHEDULE & DESCRIPTION OF WORK:-

A. a)	Name of the work	:	Supply and delivery at site ISI Mark Socket and Spigot jointing system centrifugally cast DI (K9/K7) Pipes conforming to IS 8329-2000 (Third revision) in standard length 4 m, 5 m, 5.50 m, 6 m for push-on joint (rubber gasket) with internal cement mortar lining and external protection by metallic zinc coating with finish layer of epoxy/bituminous coating of outside as per IS: 8329-2000 specification with necessary jointing material rubber gasket (IS: 5382:1985) including transportation, loading unloading and stacking at site including free supply of polyethylene sleeves
-------	------------------	---	---

			for Water Supply Projects within Mal Municipality under State Plan.
b)	Manufacturers eligible for submission of rate		<ul style="list-style-type: none"> Manufacturers should have Valid PAN no., Provisional GST registration Certificate/GST registration certificate & Professional Tax receipt. They should have valid Certificate from Pollution Control Board. For bulk purchase of DI pipes bonafide manufacturers are only eligible. The manufacturer will submit previous experience certificate of supply of DI pipes to Government/PSU/reputable Private Sector bodies, but such experience is not mandatory. Certificate to ensure that the installed pipe manufacturing capacity of the factory is sufficient to cater to the Quotationed requirement. Valid BIS certification of the manufacturer for each and individual diameter of pipe Quotationed. External coating of the pipes will be bituminous/epoxy over zinc coating and inside cement mortar lining as per IS: 8329:2000. Certificate from reputable Government Institution/ Universities is essential for eligibility to participate to ensure desired hydraulic smoothness of Cement Mortar Lining in the DI pipe, the minimum Hazen-William's "C" value of 140 corroborating the guideline of CPHEO Manual Water Supply and treatment. Providing rubber gasket conforming to IS 5382:1985 for each of the joints admissible in the ordered quantity +5% extra to be included in the quoted rate. Third Party Inspection (TPI) through RITES/MECON/EIL/PDIL of the pipes is mandatory before delivery of the pipes. TPI report should cover (i) all the parameters as per IS: 8329:2000, (ii) test to ensure rubber gasket quality as per IS code 5382:1985. The inspection charge etc to be included in the quoted rate. The sampling size will guided as per relevant IS code.

c)	Name & Address of the Engineer-in-Charge	:	Executive Engineer, Jalpaiguri Division, Municipal Engineering Directorate.
d)	Price per copy of the set of quotation documents	:	NIL
e)	Documents require to be submitted along with Technical Bid		<p>i) Valid PAN No., Provisional GST registration Certificate/GST registration certificate, Professional Tax Receipt & Income Tax Return (last FY).</p> <p>ii) Valid certificate from Pollution Control Board.</p> <p>iii) Valid BIS Certificate for their products as per BIS8329/2000.</p> <p>iv) Organizational Structure, Annual Report and audited Balance Sheet of last year.</p> <p>v) Previous Experience Certificate</p> <p>vi) Certificate from reputable Government Institution/ Universities is essential for eligibility to participate to ensure desired hydraulic smoothness of Cement Mortar Lining in the DI pipe, the minimum Hazen-William's "C" value of 140 corroborating the guideline of CPHEO Manual Water Supply and treatment.</p> <p>vii) Certificate to ensure that the installed pipe manufacturing capacity of the factory is sufficient to cater to the Quotationed requirement.</p> <p>viii) Bank Solvency certificate.</p>
f)	Earnest money:-		Rs. 4,00,000/- (Rupees Four Lakh only) as an initial Earnest Money Deposit shall be online (as mentioned in sl no. 4)
g)	Time of completion of work	:	One year from the date of agreement

B:-	Date and Time Schedule as follows :		
i)	Date of uploading of e-NIQ, and Quotation Documents online (Publishing Date)		10.03.2018
ii)	Document downloaded / sale start date (on line)		14.03.2018 from 10.00Hrs.
iii)	Quotation submission start date (on line)		15.03.2018 from 10.00Hrs.
iv)	Quotation submission closing date (on line)		10.04.2018 upto 12:00 Hrs.
v)	Quotation opening date for Technical proposals (on line)	:	12.04.2018 at 15:00 Hrs.
vii)	Date of uploading list for Technically Qualified Quotationer (on line)	:	To be notified later on.
viii)	Date and place for opening of Financial proposals (on line)	:	To be notified later on.
ix)	Approximate quantity of Supply of pipes	:	<ul style="list-style-type: none"> 1) 100m.m dia D.I. Pipe 41283.0 M. for K7 2) 150m.m.dia D.I. Pipe 4980.0 M. for K7 3) 200m.m.dia D.I. Pipe 1592.0 M. for K7 4) 250m.m.dia D.I. Pipe 487.0 M. for K7 5) 300 mm. dia D.I. Pipe 814.0 M. for K7 6) 350 mm. dia D.I. Pipe 240.0 M. for K7 7) 400 mm. dia D.I. Pipe 73.0 M. for K7 8) 200 mm. dia D.I. Pipe 1200.0 M. for K9 9) 250 mm. dia D.I. Pipe 1150.0 M. for K9 10) 300 mm. dia D.I. Pipe 7500.0 M. for K9
x)	Supply order issuing authority	:	The Chairman, Mal Municipality, Mal , Dist- Jalpaiguri
xi)	Authority who will receive the material and make payment of supplied material.	:	The Chairman, Mal Municipality, Mal ,

NOTE :

1. In case of Bundh/strike /holiday etc. falls on the schedule dates as mentioned above, the same will be treated next working day of the fixed dates and time as scheduled above only for Sl. No. B) v) to viii) of Table-1.
2. Scrutiny of technical proposal and recommendation thereafter and processing of Comparative Statement for acceptance etc. will be made by Municipal Engineering Directorate, Govt. of West Bengal under the Deptt. of Municipal affairs. Comparative Statement may be forwarded to the appropriate authority depending on the value of the work as applicable as per existing norms and guidelines under AMRUT programme.

7. Submission of Quotations:

7.1 General process of submission

Quotations are to be submitted online through the website, in two folders, at a time for each work, one is for Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in Table-1. Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

a. Statutory Technical folder containing,

- i) Application in letter headed pad duly signed in. Letter head should contain full address, telephone no. mobile no. & FAX, e-mail.
- ii) Scanned copy of Demand draft towards Earnest Money Deposit (EMD) as prescribed in the NIT against each serial of work if applicable, against in favour of the Chairman, Mal Municipality.
- iii) Notice Inviting e-Quotation.
- iv) B O Q /Price Schedule

Note:

- i. Only downloaded copies of the documents are to be uploaded, virus scanned and digitally signed by the contractor.
- ii. If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.
- iii. Tenders will be summarily rejected if any item in the statutory cover is missing.

b. Non-Statutory Technical cover containing,

- i. Up to date Professional Tax (PT) Clearance receipts, PAN Card & Income Tax Return receipts valid up to the date of opening of the tenders. Valid application for such clearance addressed to the competent authority may also be considered, if necessary.
- ii. Provisional GST registration Certificate/GST registration certificate.
- iii. Up to date Valid certificate from **Pollution Control Board**.
- iv. Valid BIS Certificate for their products as per **BIS 8329/2000**.
- v. Organizational Structure, Annual Report and audited.
- vi. Balance Sheet of last year.
- vii. Previous Experience Certificate.
- viii. Bank solvency certificate.

THE ABOVE STATED NON-STATUTORY TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the —My Documents list and then click the tab —Submit Non Statutory Documents to send the selected documents to Non-Statutory folder. Next, click the tab —Click to Encrypt and upload and then click the —Technical Folder to upload the Technical Documents.

Sl. No	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES (ALL CERTIFICATE SHOULD BE UP TO DATE)	<ol style="list-style-type: none"> 1. Provisional GST registration Certificate/GST registration certificate 2. PAN Card 3. P Tax (CHALLN) 4. Income Tax Return receipts 5. Pre Qualification Application (Form I)
B.	COMPANY DETAILS	COMPANY DETAILS	<ol style="list-style-type: none"> 1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. LTD. Company (Registration Certificate, Trade License) 4. Co-Operative Society (Society Registration Certificate) ByeLaws, up to date Audited Balance Sheet. 5. Power of Attorney (Registered)
C.	CREDENTIAL	Credential	<ol style="list-style-type: none"> 1. Completion Certificate for Similar Nature of Work Done (refer clause 6. A (b)).

NOTE: FAILURE OF SUBMISSION OF ANY ONE OF THE ABOVE MENTIONED DOCUMENTS WILL RENDER THE QUOTATION LIABLE TO REJECT.

9. Financial Proposal

- i) Financial proposal should contain the following documents in one folder i.e. Bill of quantities - (BOQ) the Quotationer is to quote the rate (for individual item separately) online.
- ii) Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

10. Penalty for suppression / distortion of facts:

If any Quotationer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Quotationer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Chairman, Mal Municipality may take appropriate legal action against such defaulting Quotationer. The authority may ask to show hard copies of all certificates, company details, partnership deeds etc. etc. as uploaded by the Quotationer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

11. Rejection of Tender

The employer(Tender accepting authority) receives the right to accept or reject any Quotation and to cancel the quotation process and reject all quotations at any time prior to the award of contract without thereby incurring any liability to the affected Quotationer or any obligation to inform the affected Quotationer of the ground for employer's (Tender accepting authority) action.

(Swapan Saha)

**Chairman,
MalMunicipality.**

Other Important Terms & Conditions :-

A) The detailed N.I.Q, documents and other relevant particulars may be seen by the intending quotationers during office hours within the date mentioned above in the office of the Councillors, Mal Municipality. The offered rate, if accepted, should be valid for 1 (one) year from the date of formal agreement in the WBF 2908 form in that regard. Successful agency shall have to make an agreement (in two copies) with the Mal Municipality on receipt

of Letter of Acceptance cum Work Order. Intending Quotationer, if desire may visit the Municipal office on working day to obtain the WBF 2908 form after due application to the authority.

- B) The materials are to be supplied in accordance with the procurement programme of the Mal Municipality who would issue the supply order as per the terms and conditions as laid down hereunder and the payment will be made by them as per the actual materials supplied with entire satisfaction of those authorities.
- C) Security Deposit @10% of the Gross amount of the Work Order value shall be submitted in the form of Bank Guarantee from a Nationalised Bank at the time of Formal Agreement. The Bank Guarantee shall be valid for a period upto 24 months from the date of issue of letter of Acceptance cum Work Order and the same will be returned to the agency after 12 (twelve) months from the date of completion of total supply subject to fulfilment of the conditions applied. The initial Earnest money shall be refunded to the successful bidder after submission of Security Deposit @10% of the Work Order value in the form of Bank Guarantee at the time of Agreement.
- D) Supply order shall be issued by the **Chairman, Mal Municipality** who will take supply of the pipes and 100% payment shall be made by him on prorata supply of materials.
- E) If the agency fails to supply the materials as per the demand placed by the municipality, penal action in the form of forfeiture of earnest money and or security deposit money, as decided by the authority, will be imposed on the agency and the decision of the authority will be conclusive and binding. In case of failure of supply of DI Pipes materials (Approved Quality), the Chairman, Mal Municipality shall be empowered to invoke the Earnest Money deposited in favour of him.
- F) If any pipe fails to withstand the pressure as suggested in the quotation paper during execution the same will have to be replaced, as per the quotation specification, by the agency at their own cost without any claim within 7 (seven) days (or as suggested by the authority). In case of failure of Pipes the authority shall have the right to recover the whole damage amount from the supplier. In this regard the claim will be ascertained by a competent State Government authority as per the decision of Municipal authority.
- G) The rate quoted should be inclusive of Transportation, Loading, unloading, stacking, Third party inspection charges, GST @ 18% and one pcs. Rubber gaskets to be supplied with each length of pipe.
- H) The authority reserves the right to accept or reject any or all offer without assigning any reason.
- K) It is to be noted that Finance Department Notification No. 10500-F dt. 19th Nov. 2004 shall be applicable for finalization of tender. As per notification of Finance Deptt. (10500-F dated 19.11.2004), the State Based Manufacturing of medium & large scale Industries will be given 10% price preference over large & medium unit & SSI units of other states. However the price preference is allowed only for the purpose of selection, but once a unit is selected on the basis of such preferences it has to agree to execute the work or make supplies at the lowest valid price bid failing which orders will be placed with the organization/ firms offering the lowest valid price. The term "State- Based Unit" means and includes the unit whose major manufacturing unit (if it has got more than one unit) is situated within the state.

(Swapan Saha)
Chairman,
Mal Municipality.

Copy Forwarded for information and for favour of wide circulation to:-

Memo No:-MM/C/1442(13)/2017-2018 dt:-09.03.2018

1. The Principal Secretary / Secretary, UD & MA Department, Poura Prasashan Bhavan, DD- I, Sector- I , Salt lake, Kolkata – 700064.

2. The Director, SUDA, ILGUS Bhawan, H.C. Block, Sector-III, salt lake City, Kolkata-106.
3. The Secretary, M.E. Directorate, Bikash Bhawan, Salt Lake City, Kolkata- 91
4. The Chief Engineer, M.E. Directorate, Bikash Bhawan, Salt Lake City, Kolkata- 91
5. The District Magistrate, Jalpaiguri
6. The Additional Chief Engineer, North, M.E.Dte., Siliguri.
7. The Superintending Engineer, North Circle, M.E.Dte., Ashutosh Mukherjee Road,Collegepara, Siliguri.
8. The Executive Engineer, Jalpaiguri Division, M.E.Dte. Jalpaiguri-
9. The Media Officer, Department of Information and Cultural Affairs, Writers Buildings, Kolkata- 700001.
10. The Executive Officer, Mal Municipality.
11. Sri Subhrendu Nandy,S.A.E.Mal Municipality
12. Notice Board.
13. File.

(Swapan Saha)

Chairman

Mal Municipality.